

**MONDAY, SEPTEMBER 18, 2023**  
**REGULAR MEETING OF SESSION**

On Monday, September 18, 2023, the 649th regular meeting of Session of Westminster Presbyterian Church was held remotely via Zoom. Dr. Forrest was the Moderator and opened the meeting with prayer at 7:00 p.m.

Attending were Dr. Forrest, and Elders Baculik, Berrott, Davis, Exley, Galbreath, Jenkins, Locke, Ludwig, Malarkey, Marsh, McGee, Null, Page, Ralston, Rost, Schmitt, Waller, and Williams, constituting a quorum.

**REPORT OF THE CLERK**

A motion to approve the minutes of the 648th (August 20, 2023) regular meeting of Session was made, seconded, and approved. The Baptisms and Deaths were reported as indicated below. No changes in membership were presented.

**BAPTISMS**

**September 17**

Peyton Alice Stewart; parents: Samantha and Glenn Stewart

**DEATHS**

Callie Christner, August 21, 2023

Virginia “Jinny” Walker, August 30, 2023

Judy Harrison, September 7, 2023

John Holzapfel, September 8, 2023

Carol Sutherland, September 16, 2023

**MEMBERSHIP**

No changes

**SERVICE OF THE LORD’S SUPPER**

During worship services on Sunday, September 3, 2023, the sacrament of the Lord’s Supper was administered to communicants.

**BUSINESS ITEMS**

Dr. Forrest presented a recommendation of the Finance Commission that Jack Kelly, having recently transitioned from Interim Director of Finance to permanent Director of Finance and Operations, be added to the names the individuals who currently have authority to sign checks and other documents required to conduct the banking business of Westminster. She reminded Session that William Ludwig, Clerk of Session, was added temporarily following the resignation of Carol Weber, to provide enough authorized signatories to meet the requirement that all checks be signed by two individuals.

Following discussion, a motion was made and seconded to approve the following resolution:

Resolved: The Session of Westminster Presbyterian Church of Upper St. Clair, a not-for-profit Pennsylvania Corporation, designates Jack Kelly, in addition to Dr. Jo Forrest, Brian Eccher, and David Heilman, as the sole persons authorized to sign checks and other banking documents on its bank accounts. This authority is effective September 19, 2023 and will continue until such time as it is revoked by this Session.

The motion was passed unanimously.

Dr. Forrest recommended holding a special meeting of Session to discuss worship service attendance trends as well as member participation in other activities. She previously posted on Session's Sharepoint information concerning attendance trends and related causes for Session members to review. Members of Session agreed that a special meeting to review and discuss attendance information and to share ideas to increase worship attendance is needed. A special meeting of Session was scheduled for October 15, 2023, following the 11:00 a.m. service.

Dr. Forrest also reminded Session that the meeting of the Pittsburgh Presbytery will take place on September 28, 2023, at Crestfield Camp and Conference Center. Those who wish to attend should register on the Presbytery's website by September 26.

Elder Marsh reported on recent actions by the Transitional Associate Pastor Search Committee. He stated that an outstanding candidate has been offered the position, subject to the approval of Session and has agreed to the terms of that offer. The candidate will be introduced to Session at the October 16, 2023 meeting. The candidate will provide background information and will answer any questions that members of Session might have. Session will then vote on whether to approve the candidate as the Transitional Associate Pastor.

**COMISSION REPORTS AND ACTIONS**

The following Commissions submitted written reports prior to the meeting:

Adult Spiritual Development  
Children's and Family Ministries/WECEP  
Finance  
Outreach  
Stewardship  
Youth Ministry

**SENIOR PASTOR'S REPORT**

Dr. Forrest reported that the Nominating Committee has been busy identifying candidates for Deacon, Elder, and Endowment Committee positions for the coming year, to be approved by the Congregation at the Annual Meeting. She stated that she is optimistic that many excellent candidates will be willing to accept leadership roles.

Dr. Forrest will be on study leave for one week beginning October 17. Rev. Morris will be available to provide pastoral care.

During the month of October, Dr. Forrest and members of Stewardship Commission will visit with members who reside at Friendship Village and Providence Point. They will present financial information similar to the *Your Church Your Money* presentation and will address any questions or concerns of those members.

**JOYS AND CONCERNS**

Meeting participants shared individual joys and concerns for the Church, its members and their families, and for the community.

**ADJOURNMENT WITH PRAYER**

There being no further business, the meeting was adjourned at 8:10 p.m. with prayer led by Dr. Forrest. The next regular meeting of Session will be held on October 16, 2023 in Galbreath Chapel.

Respectfully submitted,

William C. Ludwig  
Clerk of Session

Approved:

